
HEALTH TALENTS INTERNATIONAL INC

DONOR REPORTING POLICY

POLICY STATEMENT

Health Talents International (HTI) protects information collected from donors and website visitors using the appropriate security programs. This information will be used for HTI purposes only and not shared.

REASON FOR THE POLICY

This policy exists to ensure the protection and privacy of donor and website visitor information from unauthorized access.

APPLICATION

This policy applies to all donors and visitors to our website.

POLICY ELABORATION

Donor information will be shared with the Executive Committee and the Board of Directors. HTI will not sell the information or share with any third parties.

PROCEDURES

- 1) When contributions arrive, they will be recorded and deposited per standard procedures.
- 2) Appropriate notes of thanks will be sent to the donor via email or postal service.
- 3) Each month a record of all donors and amounts of \$500 or more, excluding board members, trip fees and HTI staff contributions, will be sent to the Executive Officers of HTI for review.

CONTACT

Contact the HTI US Mission Director at HTIRick@aol.com for questions relating to this policy.